

**Ozaukee Master Gardener Volunteers**  
**Executive Board Meeting**  
**September 9, 2019**  
**Room 118, Ozaukee County Administration Building**

**PRESENT:** Roseann St. Aubin, Lou Hefle, Sue Kinas, Diane Niksa, Erin Schanen, Stan Suring, Mary Hotchkiss, Jenna Smith, Kristin Bohm **Absent:** Stephanie Plaster, Heidi Janous

**MEETING CALLED TO ORDER: 6:43PM** by Erin Schanen

**APPROVAL OF MINUTES FROM LAST MEETING:** Mary Hotchkiss was in attendance at the May meeting. Minutes to be amended. LHefle moved to approve RStAubin second. Passed.

**PRESIDENT'S REMARKS:** Thank you Jenna for running the last general meeting.

**TREASURERS REPORT:** Kristin received an invoice from the processing company and fees have gone up. Working to get verification of what new fees are.

**PROJECT COMMITTEE REPORT:** No updates.

**OPERATIONS COMMITTEE REPORT:** No updates.

**AGRICULTURE AGENT'S REPORT:** Not Available

**OLD BUSINESS:**

**Website Review**-Roseann & Laurie Yingling presented what has been done to date. Great start, lots of good suggestions. They are aiming to be up and running before year's end. They are recommending spending \$8/month for hosting to get away from ad banners. There will be color coded navigation along with a members only section, password getdirty321.

**Financial Policies**-Claudia and Stephanie need to review the investigation for using QuickBooks.

**2020 Meeting Locations**-Ozaukee Pavilion (South). Roseann moves that the South Pavilion be the location for the 2020 general membership meetings for Thursdays (Feb, Mar, Apr, May, Jun, Aug, Sept, Oct), \$50 each time rental based on Pavilion availability. For those dates not available meetings will be at the County Admin Auditorium. SSuring second. Passed. The April meeting will be held at Cedarburg Cultural Center. The June and August meetings will be held at the County Admin Auditorium. All others at the Ozaukee Pavilion.

**Liability Insurance**-Kristin Bohm explained that OMG is now paying for the organization's liability insurance, no longer the county. It would behoove OMG to do an insurance review and this item does need to be added to the 2020 budget. RStAubin moved that Kristin go ahead and start this process. SSuring second. Passed.

**NEW BUSINESS:**

**Budget Process**-Budgets will be reviewed and discussed at the October meeting. Kristin will be sending project leaders and operations/admin teams the information needed to get proposed spends put into place.

**LaSata Crossings Project Proposal**—Before further development with LaSata can occur, better clarity with them on what OMG is, the scope of what OMG does for them and overall expectations for both sides needs to be done. Mary Hotchkiss is going to send them a letter.

**Level 1 Training**-Roseann-Susie Granzow does not want to oversight the whole program but is willing to teach some classes. Roseann also will teach. Orientation is February 11 with classes

starting in March, running 13 weeks, each class 2 hours. \$150 including manuals. There is a 30 person max cap on the class size.

**Nominations Committee**-Erin looking for a volunteer to head this up. Sue volunteered.

**Meeting Dates for 2020**- 6:45pm on Mondays as follows: Jan 13, Feb 10, Mar 9, Apr 13, May 11, Aug 10 (If needed) Sept 14, Oct 12, Nov 9 and Dec 14.

**Any Other New Business**-Erin is suggesting that as we start the budgeting process that we Review the goals we did for 2019 to see how we are faring and start considering goals for 2020.

**OTHER BUSINESS: None**

**NEXT MEETING: October 14, 2019**

**ADJOURNMENT**- DNiksa moved to adjourn, 8:22pm, RSAubin seconded. Passed.

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