

**Ozaukee Master Gardener Volunteers
Executive Board Meeting
March 11, 2019
Room 118, Ozaukee County Administration Building**

PRESENT: Roseann St. Aubin, Lou Hefle, Sue Kinas, Jen Smith, Diane Niksa, Kristin Bohn
Sue Kinas, Erin Schanen, Heidi Janous, Mary Hotchkiss, Stan Suring **Absent:** Stephanie Plaster

MEETING CALLED TO ORDER: 6:45PM by Heidi Janous

APPROVAL OF MINUTES FROM LAST MEETING: December minutes need amending to reflect that the approval of \$1,000 is for scholarship for those attending educational conferences. Mary Hotchkiss moved to approve with amending, JSmith seconded. Passed. February minutes need clarification that 2019 is a transition year from Washington County and this will be reviewed before further action is taken. ESchanen moves to amend, JSmith seconded. Passed.

PRESIDENT'S REMARKS: None

TREASURERS REPORT: YTD Cash \$84,178.33 plus Hales Trail. LHefle moved to approve, SSuring second.

PROJECT COMMITTEE REPORT: No updates.

OPERATIONS COMMITTEE REPORT: No updates.

AGRICULTURE AGENT'S REPORT: Not available

OLD BUSINESS:

Hales Trail Agreement-Tabled until April

Approval of Executive Board Goals: JSmith moved, RSAubin approved. Passed

By-Laws Review-No action at this time

Level 1 Training Dates: 2020 March-May with first class starting first week in March
ESchanen moved to approve, LHefle second. Passed.

Kuhefuss House Update-Core project since 2010. Roseann met with the new organization oversight head. They will meet again in June.

Grants-Members and Leaders-Cindy Behlen request for \$500 scholarship to attend the Intl Master Gardener Conference in June, 2019, Valley Forge PA-RSAubin moved to approve, SKinas seconded. Passed. A request for to OMG members to attend "Responding to Horticultural Inquiries" will be given as long as members agree to 1 week a month for a year to query response for YGL email. MHotchkiss moved to approve, RSAubin second. Passed.

Symposium Update-Cedarburg PAC, Feb 29, 2020, Keynote Speaker Fergus Garrett
Sponsorship opportunities being worked on. Max capacity 580. Goal 3-4 speakers.

Eventbrite-OMG now has an account and will start using for event registration.
Erin says costs for using very minimal and will add efficiency and lessen the need for cash changing hands.

NEW BUSINESS:

Financial Policies-written documentation of flow of financials presented and discussed to ensure organization, board and treasurer are all protected from misunderstandings

and any fraud or other fiscal improprieties. In review, noted that President and President Elect should be added as co-signers for any documents higher than \$500. Mary Hotchkiss will assist Erin with monthly reconciliations.

JSmith moves to approve with update added. DNiksa seconds. Passed.

Project Organization: Policy sheet presented.

Newsletter Changes: Roseann is on the hunt for new software that allows better integration into the website. Also trying to set it up so individual articles can be searched. She also is looking for feedback on how this can be inclusive to all members.

OTHER BUSINESS: None

NEXT MEETING: April 8, 2019

ADJOURNMENT- HJanous moved, JSmith seconded. 8:52pm.

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