

**Ozaukee Master Gardeners  
Executive Board Meeting  
April 13, 2020 – 6:45pm  
Held via Zoom Meeting**

**Present:** Kathleen Awe, Lou Hefle (phone), Kit Keller, Sue Kinas, Diane Niksa, Stephanie Plaster, Kitt Pullar, Walt Schmitz (phone), Heidi Janous, Erin Schanen, Laurie Yingling. **Absent:** 0

**Meeting Called to Order: 6:45PM** by Heidi Janous

**Approval of Minutes:** Lou moved, Laurie seconded approval of March minutes as corrected; passed.

**President's Remarks:** Heidi is grateful we're all safe and healthy. Other remarks made during later discussion.

**Treasurer's Report:** We received Kitt's report via email before the meeting. There were no questions. The report was adopted by consensus.

**Project Committee Report:** No report.

**Operations Committee Report:** No report.

**UW-Extension Agriculture Agent's Report:** Stephanie gave the following updates: (1) All events are canceled through 6/1. If this date changes, she will let us know. (2) OMG volunteer hours are waived for this year. (3) We are still required to complete the required number of continuing education hours. The seed starting class filled up immediately, she will see if it was recorded for later viewing. The Level 1 training is being conducted online. She sent an evaluation to class participants who indicated that the transition to online classes was generally acceptable. The Master Gardener class in Shawano County will be joining our classes.

**Old Business**

- **Plant Sale:** UW canceled it. OMG will pay expenses incurred before cancellation: Ruth from Pigeon Creek Nursery has been paid approximately \$4,103 for planters, medium, seeds that she had started for us before the cancellation. Supplies she didn't use will be stored until next year. Concordia University has said it will waive fees. Heidi will inquire whether we can apply deposit check to next year's plant sale.
- **2020 Speaker Series [moving forward with future COVID worries—contingency plan]:** Our March program (Zannah Crowe: Underutilized Bulbs) was canceled. Our April speaker's book tour was canceled (Karen Chapman: Deer Resistant Landscape). Diane is checking on return of OMG check for her airfare. The speaker's hotel room at the Washington House has been canceled. The deposit for the meeting room at the Cedarburg Cultural Center will be canceled. We hadn't scheduled a May meeting because of the Plant Sale. So far, the June meeting hasn't been canceled. Stephanie pointed out that for 4H: All meetings over 50 people have been canceled for June. She recommended asking our June speaker about a date certain for a decision to cancel. Erin suggested asking the June speaker (Carole Kincaid: Hydrangeas) if her

**presentation could be made as an online program.** Diane said Sherwin Schnoll is the June speaker mentor. The Education Committee will discuss plans for the August and September programs.

- **Level 1 Training Update:** Heidi taught composting class three weeks ago. Good engagement. 42-43 students are signing for each weekly class. Roseann is doing a great job! Stephanie reminded us that we can take classes for CE credit, and will provide the new link (Zoom now requires password sign-in process).
- **Symposium Update:** Income was approximately \$15,000 ticket sales plus \$10,000 silent auction/donations. Expenses were approximately \$12,000. The catering bill is being revised to remove sales tax. Net income (profit) from the event will be approximately \$13,100.
- Sue and Erin need info to promote program. PR ideas: post speaker/bio at Senior Centers, Park and Recreation programs, libraries. February meeting: 42 OMG members, 12 guests. Reminder that OMG financial statements are for members only. Hospitality: need bins for coffee pots and supplies; Sue will tell Nancy she has some. Home baked goods are no longer allowed.
- **Project Leader Procedures:** Walt, Laurie, Sue, Heidi are working on this and will soon have forms, tax exempt #, etc. ready to go out in a packet via email.
- **Revisiting Student Scholarship:** We've received one application. The deadline is April 30. We will award one \$1500 scholarship at the next meeting. *Erin moved, Walt seconded, to table consideration of the application until the next meeting; passed.*

#### New Business

- **COVID-19 volunteer lock down through May:**
  - Heidi sent an email about this to all Ozaukee Master Gardeners. Erin said it's vitally important for us to stay in touch with our members so they feel engaged and informed. The Plant Sale is where many people earn their volunteer hours for the year, and it's also an enjoyable social event. Our members can certainly do whatever they want, but it's been made clear to them that they can't represent themselves as Master Gardeners when on site working during the Stay at Home order. they're not an OMG when on site. . CE credits are still required.
  - How to get in touch with Claudia: use her edu email address, or call and leave her a voicemail. [claudia.breitengross@wisc.edu](mailto:claudia.breitengross@wisc.edu)
  - Yard and Garden line calls are beginning to come in. People want to talk with us. [Garden therapy!]. Stephanie is forwarding calls to Sue.

**Adjourn:** *At 7:15pm. Erin moved to adjourn, Kathie seconded; passed.*

**NEXT MEETING:** Monday, May 11<sup>th</sup> at 6:45pm. **Location:** Zoom meeting.

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#### Legend:

Underlined – add to next/future meeting agenda.

*Italics underlined* – motions made and passed.

**Yellow** – a policy or procedure is needed.